

ANNUAL MEETING AGENDA

LEE TOWNSHIP BOARD OF TRUSTEES

July 2nd, 2020

- READING OF THE MINUTES**
- READING OF SPECIAL MINUTES**
- SAFETY MEETING:**
 - All employees* should be in attendance at each meeting for the safety meeting.
- OPEN FLOOR TO VISITORS**
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- OLD BUSINESS**
 - Projects that need completed:
 - Filters in the gym air handler need removed and cleaned and dried and put back in.
 - The two new flag poles for Sardis and Mt. Olive Cemetery need installed. They are on the stage in the gym.
 - The ramp down into the kitchen and pad will be completed sometime by Phil Hulsey.
 - We still need to use up the loan/grant money for the tractor before they want it back. Balance of \$5,363.78
 - FEMA work on TR 501 & 481. Need from Cross Country Construction a copy of insurance and workers comp papers.
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- NEW BUSINESS**
 - Sign release on RUMA agreement with Rover Pipeline
 - Resolution Accepting the amounts and rates determined by the budget commission and authorizing the necessary tax levies and certifying them to the county Auditor.
 - Resolution determining to proceed with the submission to the electors renewing the fire levy.
 - Covid-19 monies. Ideas on how to use them
 - Need to have the community center cleaned regularly, pavilion cleaned and trash cans emptied. Use Township worker or hire janitor?
 - Lights in the pavilion were left on a few times. Kevin Winkler had to stop and turn them out. Also complaints on late night music and noise at the ball court and a lot of trash being left.
 - Patty Wayman is inquiring about how many lots are in the plot with their parents/grandparents.
 - Air conditioning units in the gymnasium outside units running but thermostats need checked. Contact Valley Plumbing & Electric to service the units and check Freon. Need to get on a yearly service schedule.
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 - Sign payroll certifications
- SIGN PURCHASE ORDERS, BLANKET CERTIFICATES, BANK RECONCILIATION & CHECKS**
- ADJOURNMENT:** Motion made by: _____ 2nd by: _____