

# MEETING AGENDA

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## LEE TOWNSHIP BOARD OF TRUSTEES

June 4, 2020

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- ❑ **READING OF THE MINUTES**
- ❑ **SAFETY MEETING:**
  - ❑ *All employees* should be in attendance at each meeting for the safety meeting.
- ❑ **OPEN FLOOR TO VISITORS**
  - ❑ SEALED BIDS for work on TR501 & TR481 misc. road repairs.
  - ❑
- ❑ **OLD BUSINESS**
  - ❑ Projects that need completed:
    - ❑ Filters in the gym air handler need removed and cleaned and dried and put back in.
    - ❑ The two new flag poles for Sardis and Mt. Olive Cemetery need installed. They are on the stage in the gym.
    - ❑ The ramp down into the kitchen and pad will be completed sometime in the spring by Phil Hulsey.
    - ❑ Flags were ordered for the community center and gazebo
    - ❑ We still need to use up the loan/grant money for the tractor before they want it back
- ❑ **NEW BUSINESS**
  - ❑ Our Fire Levy is due to expire 12/31/20
    - ❑ We need to make a resolution “*declaring the necessity to levy a tax.....*”.
    - ❑ Once we receive that back we will need to make another resolution “*determining to proceed with the submission to the electors of the question of levying a tax.....*”
  - ❑ Opening the Community Center back up for gatherings/rentals
    - ❑ Sanitation protocol. Order cleaning products and sanitizers?
  - ❑ Do we need to hire a janitor for the community center also have been asked about grounds keeping (weeding flower beds, mowing, weed-eating....etc)
  - ❑ Shelly Hulsey and Lisa DeGarmo asked about soffit for the pavilion. Trustees agreed to buy material, they will get volunteers to install.
  - ❑
  - ❑ Sign Cemetery Deeds
  - ❑ Sign payroll certifications
- ❑ **SIGN PURCHASE ORDERS, BANK RECONCILIATION & CHECKS**

**ADJOURNMENT:** Motion made by: \_\_\_\_\_ 2<sup>nd</sup> by: \_\_\_\_\_