

## Lee Township Meeting May 7, 2020

Present were Brad Boggs, Jesse Merckle, John Pyles, Kris McPeek, Richard Lancaster, Laura Welfley, and Dave Caywood. President Jesse Merckle called the meeting to order at 7:00p.m. Minutes of the previous meeting were read and approved with one correction of the addition of Dave Caywoods' last name in reference to a statement made by him.

- 3 sealed bids were received and reviewed by all Trustees for FEMA work on TR 501 & TR 481.
  - Cross Country Construction, Glen Dale, WV 26038  
\$43,466.00
  - Ohio-West Virginia Excavating Co, Powhatan Point, OH 43942 \$47,628.25
  - Sheckler Excavating Inc., Malvern, OH 44644 \$58,497.06
- Brad Boggs made a motion to accept Cross Country Construction to do the work, John Pyles 2nded the motion. Kevin Winkler left word that he would take care of the award letter to CCC and any other requirements before the work begins.
- Dave Caywood stated several issues regarding the condition of the landscape, pavilion, and playground area at the Community Center. Brad Boggs reassured him that the trustees knew of all these conditions. Dave suggested the bird droppings in the pavilion would be a health concern to any children/adults using the facility. Brad stated that there should be no public using the pavilion at this time due the closures stemming from Covid-19. It was mentioned by Kris McPeek, that there should be caution tape or closure signs posted.
- It has been mentioned under Old Business about 3 tasks that need addressed at the Community Center. These jobs have been mentioned every month since Jan. 2020
  - 1) Filters in the gym need cleaned and dried
    - No comment on this
  - 2) Two flag poles for Sardis and Mt. Olive cemeteries need installed.
    - No comment on this
  - 3) Ramp into the kitchen and pad to be completed by Phil Hulsey
    - Jesse Merckle suggested we get in touch with him
- Kris McPeek stated that she ordered new flags for the community center and the gazebo. They are due to ship out on June 10, 2020.
- Kris McPeek stated that we still have money left to use for the tractor and should be used as soon as possible.
- Kris McPeek brought up that our Fire Levy is due to expire 12/31/2020 and a resolution declaring the necessity to levy a tax was needed to get it on the ballot. Brad Boggs moved that we adopt the resolution and John Pyles seconded the resolution, all Trustees voting yes.
- Kris McPeek brought up about rentals of the community center beginning again. Brad Boggs stated we must follow the State guidelines during the Covid-19 pandemic. State guidelines say we can open back up for rentals with caution as of June 10<sup>th</sup>. We have hand sanitizing dispensers in every room. Kris stated that she would see if any further cleaning supplies would need to be purchased to have on hand.
- Kris McPeek asked if the trustees would want to consider hiring a janitor for the community center and a grounds keeper to address the weeds, mowing and flower beds. 2 names were mentioned of boys who may be interested in such a job. The matter was tabled by the trustees for further consideration.
- Shelly Hulsey and Lisa DeGarmo asked Kris via text message about the soffit for the pavilion. It was decided a while ago, that the trustees would buy the materials for this project and the community would gather volunteers to complete the work. The Trustees agreed that they could go forward and buy what they needed, charging the materials to the Township account if they bought from one of our vendors.
- It was mentioned by Dave Caywood that there was an issue with the camera in the antique shop of Susie Stewart. It was discussed we should try again to get in touch with Tom from WV Hotspot regarding this and other concerns.
  
- The trustees accepted the financial reports as presented by the clerk. They also signed the warrants, purchase orders, blanket certificates and bank reconciliations.
- The trustees signed a cemetery deed in anticipation of Fred Felton purchasing 3 lots in the Sardis Cemetery.
- Bills ordered paid

A motion to adjourn was made by Jesse, 2<sup>nd</sup> by John. Meeting adjourned at 8:00 p.m.

---

Krista McPeek, Fiscal Officer

---

Jesse Merckle, President

---

Brad Boggs

---

John Pyles